Non-Infrastructure Transportation Alternatives Safe Routes to School Application for FFY 2016 & 2017

SRTS Studies for Marley Park and Rancho Gabriela Elementary Schools

City of Surprise

APPLICATIONS ARE DUE VIA E-MAIL TO srts@azmag.gov BY 10:00 a.m. Tuesday, May 5, 2015

PART A - MAG MEMBER AND LOCAL AGENCY CONTACT INFORMATION

1. MAG Member Agency Contact Information (applicant):
Select the Local Agency Name from the drop down box below. Once the agency name is selected, the other contact information will automatically populated. Please contact Margaret Boone at MAG if the contact information generated is incorrect. Manually enter your Mailing Address in the last field at the bottom of Section 1 below. (See the note at the bottom)

MAG Member Agency	Surprise
Contact Name	Martin Lucero
Phone Number	(623) 222-3142
E-Mail Address	martin.lucero@surpriseaz.gov
Mailing Address	16000 N. Civic Center Plaza, Surprise AZ 85379

2. Local Agency Contact Information (Joint Application):
Applications that include Studies for one or more schools located either in part or entirely in another jurisdiction must be endorsed by that local agency. Please select the Endorsing Local Agency below and obtain their signature(s) to complete Part F. Please select up to four (3) Local Agency (endorsing agency) name(s) by selecting from the drop down box provided next to "Local Agency". Once the Local Agency is selected, the appropriate contact information *will automatically populate* for you based on your selection. (See Note below)

Local Agency Contact #1	Local Agency:	
	Contact Name:	
	Phone Number:	
	E-mail Address:	
Local Agency Contact #2	Local Agency:	
	Contact Name:	
	Phone Number:	
	E-mail Address:	
Local Agency Contact #3	Local Agency:	
	Contact Name:	
	Phone Number:	
	E-mail Address:	

Note : Applications for SRTS Studies can include up to four (4) schools. A joint application for schools located in multiple jurisdictions are acceptable provided that endorsements are provided from all MAG local agencies where the schools are located.

PART B - PROJECT INFORMATION

The purpose of Part B is to provide sufficient information to evaluate the program and to provide assurance that the program will be capable of meeting the ADOT process. This process requires an FHWA authorization letter to encumber federal funding for implementation. Part B Sections 4-6 will demonstrate the proposed project(s) alignment with national SRTS project criteria and compliance with the MAG TA Non-infrastructure SRTS goals and objectives which are aligned with guidance for the MAP-21 Transportation Alternative Program and SAFETEA-LU Section 1404 for SRTS referenced at: http://www.fhwa.dot.gov/environment/safe_routes_to_school/guidance/. (*See live links for both of these references located outside the print area of this row in Excel form)*

1. Project Development Determination:
Does the school(s) or school district(s) have policies that prohibit students from biking or walking to school, or that mandate busing? If the answer to this question is "YES" and a process to change these policies cannot be completed prior to May 5, 2015 this project cannot qualify for funding through the MAG TA Non-infrastructure SRTS program.

☐ YES ☒ NO

If "Yes", please explain any plans currently underway to change these policies, including a timeline and deadline for achieving this:

2. Project Programming Timeframe:
Are you applying for a multi-year project? ☐ YES ☒ NO
If yes, check the appropriate boxes for each year of this funding request: ☒ FFY2016 ☐ FFY2017

3. Project Scope: The main deliverable of a SRTS study will be production of walking/biking route to school maps. Please indicate the range of scope proposed for the project using the drop down box provided. (Choose One)
New Study & Maps ☒ Update Study & Maps ☐ Update Maps ONLY ☐

4. School Profile(s): (*Maximum Evaluation Points: 5*) Type in school name and use drop down boxes provided for the other information to the right of the school name. If you indicated "Update Maps ONLY" in Section 3 above and more than four (4) schools will be included, "unhide" rows 33-86.

Please provide the school name(s):	Title 1? (y/n)	# of Students Enrolled	Estimated # Currently Walking/Biking	*Public or Non-Profit (y/n)
Marley Park Elementary School	No	1129	110	Yes
Rancho Gabriela Elementary School	No	1150	175	Yes

*Is this a public or other school funded through a nonprofit organization? (yes/no) - if "Yes" see Part D, Required Attachments for charter and other non-public schools that are not for profit. If "No", proposed projects at this school are not eligible for funding through the MAG TA Non-infrastructure SRTS program.

5. Five E's: (*Maximum Evaluation Points: 20*)

a. New and Updated SRTS Studies: All approved studies will be administered through the ADOT On-call consultant contracts. The scope will incorporate and address the Five E's: Engineering, Enforcement, Education, Encouragement and Evaluation. Please acknowledge the inclusion of these elements in the study scope by typing your initials in the field provided to the right. Proceed to Part B Section 6. ☑

b. Update Maps ONLY Applications: As part of implementing existing SRTS programs, walking/biking route maps may need to be periodically updated. An application for updating maps ONLY projects should demonstrate the existing efforts that incorporate the Five E's. Please indicate "Yes" or "No" next to each 'E' that is included in your existing program and provide a brief two line description of how the existing program being implemented incorporates the associated 'E' in the space provided to the right.

Engineering		
Enforcement		
Education		
Encouragement		
Evaluation		

PART B - PROJECT INFORMATION (CONT'D)

The purpose of Part B is to provide sufficient information to evaluate the program and to provide assurance that the program will be capable of meeting the ADOT administered federal clearance and implementation process. This process requires an FHWA authorization letter to encumber federal funding for implementation. Part B Sections 4-6 will demonstrate the proposed project(s) alignment with national SRTS project criteria and compliance with the MAG TA Non-infrastructure SRTS goals and objectives which are aligned with guidance for the MAP-21 Transportation Alternative Program and SAFETEA-LU Section 1404 for SRTS referenced at: http://www.fhwa.dot.gov/environment/safe_routes_to_school/guidance/. (See live links for both of these references located outside the print area of this row in Excel form)

6. Stakeholder Identification: (*Maximum Evaluation Points: 25*) Implementation of successful SRTS programs require that a team of individuals who have a stake in the safety and health of school children to participate collectively to carryout strategies of a comprehensive SRTS program. Please select "X" from the drop down box provided next to each type of stakeholder identified or already participating in existing programs. Points will be given for how many types of stakeholders are identified or already participating in addition to the local agency and school staff already identified in this application.

Parents	Crossing Guards	Businesses	Elected Officials	Community Groups
X			X	X

7. Safety Criteria: (*Maximum Evaluation Points 50*) Applications must demonstrate the proposed projects potential of addressing the safety of children walking and biking to school; or estimated exposure and conflict. Exposure will be expressed as the maximum school crossing volume and conflict will be demonstrated through a comparison of the crossing volume, estimated vehicle volume and posted speed. If you are completing this application for more than one school, you will enter information for the ONE location where the most amount of children cross.

a. What are the problems your project will address? List only your problems, NOT your solutions.

The City of Surprise does not and has never had a Safe Route to School program. Surprise's unprecedented population growth of 281% between 2000 and 2010 Census resulted in some poorly planned and/or missing pedestrian and bicycling facilities. Sidewalks and bike lanes are sometimes missing or discontinous, forcing pedestrians and bicyclists of all ages to use the same space as motor vehicles. Three serious and very prevalent problems are consistent throughout the city, including: traffic congestion surrounding schools during start and dismissal times; scalloped streets and missing sidewalks that force children to navigate on unpaved areas; and, parental mistrust related to community safety that has discouraged physical activity and increased rush hour stress. Elementary schools located in the City of Surprise were the most severely impacted due to the young age of students and decreased federal/state funding for bus transportation, which resulted in additional children walking and biking to school. The lack of public bus transportation also increase the number of parent drop off and congestion. The preceived and/or real unsafe conditions on public roadways discourages parents from allowing their children to walk or bike to school. Parents have expressed to City staff their desire to allow their children to walk or bike to school if the conditions were made safer for their children.

b. Select the number of lanes in each direction and posted speed from the drop down boxes provided. The estimated vehicle volumes/hr (based on HCM method for number of lanes in an Urban conditions) will automatically populate. Type in the number of walk/bike crossings at the location most crossed at the peak period (am or pm whichever is greater).

	Number of Lanes	2
1	Estimated veh/hr	1570
2	# of ped/bike Crossings	21
3	Posted Speed	45

→ Exposure → Conflict

c. Insert a map of the location described in Section 7b below. Label the school walking/biking boundary, school name and location, street names and the crossing location. Include a north arrow and insert the numbers from 7b.1-3 above for a visual demonstration of the information provided for the maximum crossing location.

PART C - NON-INFRASTRUCTURE SAFE ROUTES TO SCHOOL COST ESTIMATE FORM

Please provide a detailed cost estimate for this program. See FHWA TA Non-Infrastructure guidance at the following link http://www.fhwa.dot.gov/environment/safe_routes_to_school/guidance/ (*Live link provided outside the print area of this row in the Excel form*)

Inappropriate Uses of SRTS Funds

States are not permitted to use Section 1404 funds for projects that do not specifically serve the stated purposes of the SRTS Program, nor should they be used for reoccurring costs except as specifically provided in the legislation. For example, in general, Program funds should not be used to pay crossing guard salaries, as these are reoccurring costs (although funds may be used for crossing guard training programs). Funding requests for costs that are expected to be reoccurring costs in future years should include plans for how the costs will be funded in the future and a rationale for how federal funding of 1-2 years will enable leveraging of future financial security for the activity.

The use of Section 1404 funds for projects that reorganize pick-up and drop-off primarily for the convenience of drivers rather than to improve child safety and/or walking and bicycling access is not permitted, nor should Program funds be spent on education programs that are primarily focused on bus safety. Improvements to bus stops are not eligible for this funding.

Sponsoring Agency:	City of Surprise	**Project Title:**	SRTS Studies for Marley Park and Rancho Gabriela Elementary Schools

Project Programming Year: FY2016

Item Description	Unit	Quan.	Unit Price	Total	Federally Eligible	Federal Funds (94.3%)	Local Funds (5.7%)	Note(s)
New SRTS Study for each school	EA	2	$20,000.00	$40,000.00	Yes	$37,720.00	$2,280.00	
				$0.00	Yes	$0.00	$0.00	
					n/a			Separate Application for Priority 2 Support Activities
				$0.00	No	$0.00	$0.00	This portion paid for by the District
Subtotal of Program Costs FY2016				**$40,000.00**		**$37,720.00**	**$2,280.00**	
ADOT Fee	EA	1	$ 2,000.00	**$ 2,000.00**	Yes	$1,886.00	$114.00	
Total Program Cost Including ADOT Fee FY2016				**$42,000.00**		**$39,606.00**	**$2,394.00**	

Marley Park, Rancho Gabriela

City of Surprise:SRTS Studies for ~~Parkview, Countryside, and Aston Ranch~~ Elementary Schools

PART D - SIGNATURE(S):	
As the MAG member agency's official, I hereby certify that this application is accurate and complete, and that the program will be included in the MAG member agency's local budget if the program is selected for federal funding.	
Signature:	
Name:	Martin Lucero
Title:	Transportation Planning Manager
Date:	5-1-15
Note: All below signatures indicate an agreement in principle and a partnership on this project between the MAG member agency and the signing organizations. Although not all signatures are required, applications that include more signatures will be ranked higher	
Endorsing Local Agency Contact Signature (required): Signature of contact(s) listed in Section 2 in Part A. Unhide rows 16-30 for more than one Endorsing Local Agency Signatures.	
Signature:	
Name:	
Title:	
Organization:	
Date:	
School official (required):	
Signature:	
Name:	Dana Kaye
Title:	Principal
Organization:	Marley Park Elementary School
Date:	4/21/15
Signature:	
Name:	
Title:	~~Principal~~
Organization:	~~Legacy Traditional School - Surprise~~
Date:	
Signature:	
Name:	C. Scott Kerr
Title:	Principal
Organization:	Rancho Gabriela Elementary School
Date:	4/20/15
Signature:	
Name:	Jack Eaton

Title:	Executive Director of Business Services
Organization:	Dysart Unified School District
Date:	4/23/15
Non-Profit and/or Community Partner (optional):	
Signature:	
Name:	Amy Weiderman
Organization:	DMB Inc.
Title:	Project Manager, Marley Park
Date:	

PART E - Checklist	
This checklist is included to facilitate applicant review and verification that all required fields in the form have been completed. Please select Yes or No from the drop down box provided	
COVER SHEET	**Complete?**
Cover Sheet is complete with a representative photo, project title and MAG Member Agency Name inserted.	Yes
PART A - Contacts and Program Description Fields	**Complete?**
1. MAG Memebr Agency name and contact information completed.	Yes
2. Endorsing Local Agency Contact selected for all local agencies included in the project application and contact information automatically populated.	Yes
PART B - Project Description	**Complete?**
1. Project Development Determination complete with YES or NO indicated and an explaination provided if the anwer is YES.	Yes
2. Project Programming Timeframe completed with indication of YES or NO for a multi-year project and the associated fiscal year the project will be programmed in indicated.	Yes
3. Project Scope completed with indication of New Study and Maps, Updated Study and Maps, or Update Maps ONLY.	Yes
4. School Profile completed with names provided and each of the four fields; Title 1, # of Students, Estimation of # Walking/Biking, and Public/Non-profit completed.	Yes
5a. Five E's completed with initials of project sponsor inserted in field provided aknoledging incorporation of the Five E's on the study scope or,	Yes
5b. Five E's completed with indication of YES or NO for inclusion of E's addressed as part of the existing SRTS program being implementated for which the maps are requiring updates.	Yes
6. Stakeholder Identification section completed with indication of stakeholers prelimiarily identified or currently participating in the implementation of and existing SRTS program.	Yes
7. Safety Criteria section completed with selection of associated number of lanes and posted speed and number of crossings manually enterd; map inserted.	Yes
PART C - Cost Estimate Worksheet	**Complete?**
Applicant has read and understands federal eligible cost guidance.	Yes
Sponsoring Agency, Program Title, and Application Date are complete.	Yes
Individual Item Costs are complete and accurate.	Yes
Subtotal Cost is complete and accurate.	Yes
Non federarlized Local Match of 5.7% is completed for each line item as well as in the Subtotal and Total fields.	Yes
ADOT fee is $2000 and is a federally eligible expense.	Yes
The total cost of the project as proposed does NOT exceed $80,000 in each FFY	Yes
Total Cost is complete and accurate.	Yes
PART D - Signatures	**Complete?**
Form is signed and dated (PDF version) by the MAG member agency's official who will be responsible for allocating budget and signing invoices.	Yes
Name, title and date fields under the signatures are completed (both PDF and excel format).	Yes
Form is signed and dated (PDF version) by each endorsing Local Agency staff.	Yes
Name, title, organization and date fields under the endorsing Local Agency staff signatures are completed.	Yes
Additional signatures and dates (PDF version) and related name, title, organization are completed (both PDF and excel).	Yes
PART E - Checklist	**Complete?**
Entire checklist is completed.	Yes
PART F - Required Attachments	**Complete?**
Any and all applicable attachments scanned into a PDF and inserted into the complete PDF application file.	Yes

SURPRISE
ARIZONA

Office of the Mayor
16000 N. Civic Center Plaza
Surprise, AZ 85374-7470
Ph: 623-222-1300
Fax: 623-222-1301
www.surpriseaz.gov/mayor

April 29, 2015

Ms. Margaret Boone
Safe Routes to School
Maricopa Association of Governments
302 North 1st Avenue, Suite 300
Phoenix, Arizona 85003

RE: City of Surprise 2015 Safe Routes to School Study Grant Application

Dear Ms. Boone,

As Mayor of the City of Surprise, I fully support the City's Safe Routes to School Non-Infrastructure Study funding request for Marley Park and Rancho Gabriela Elementary Schools.

The City of Surprise is committed to the safety of our children walking and biking to school. The two elementary schools in this application serve almost 2,300 students combined. The development of walking/biking route maps as part of this project will be great tools for parents and students to use.

This Safe Routes to School study would also identify needed improvements for the walking/biking routes, educate and promote safe walking activities, and gather and analyze current walking/biking habits of students and parents. The City of Surprise strives to foster a citywide culture of safe multimodal transportation.

In addition to ensuring the safety of students walking and biking to school, this SRTS study will also help minimize traffic congestion and air pollution around schools and reduce overall fuel consumption.

My office looks forward to working with Marley Park and Rancho Gabriela Elementary Schools, Dysart Unified School District and other City departments as a crucial stakeholder in this important project.

I hope you find this grant application worthy of funding, and I would be happy to provide any additional information regarding how I may be able to assist in this project.

Sincerely,

Sharon R. Wolcott

Mayor Sharon Wolcott
City of Surprise

SURPRISE
ARIZONA

Office of the City Council
16000 N. Civic Center Plaza
Surprise, AZ 85374
Ph 623-222-1300
Fax 623-222-1301

April 30, 2015

Ms. Margaret Boone
Safe Routes to School
Maricopa Association of Governments
302 N. 1st Avenue, Suite 300
Phoenix, AZ 85003

Dear Ms. Boone:

On behalf of District 6, I strongly support the Safe Routes to Schools Grant funding request for both Rancho Gabriela and Marley Park Elementary Schools in Surprise. As you may already know, most of the students at Dysart Unified School District schools come from families that range from wealthy to indigent. Nearly 50% of the students participate in the Federal Free/Reduced lunch program. Grant funding from programs is a necessity to help the students and the schools succeed.

I firmly believe that if awarded, the participation for these schools will educate and encourage parents, students, and teachers to become actively involved in the safety of the children within the community. Furthermore, the study results will provide a comprehensive plan for safety improvements.

As a Councilmember in District 6, I firmly support this request. I trust that you also recognize the need for these schools. The SRTS would provide a statistically sound guide for problematic issues related to safe routes to this school. I certainly hope that you find this grant application worthy of funding.

Thank you in advance for your consideration. If I can provide any additional information, please do not hesitate to contact me at 623.222.1300.

Many thanks,

Todd Tande
Councilmember, District 6
City of Surprise

April 30, 2015.

Margaret Boone
Maricopa Association of Governments
302 North 1st Avenue Suite 300
Phoenix, AZ

Subject: Safe Routes to School (SRTS)

Dear Ms. Boone,

The Kenly Farms HOA is writing in support of the Safe Routes to School (SRTS) study grant application by the city of Surprise for Rancho Gabriela Elementary School and Marley Park ES.

It is our understanding that the purpose of this SRTS study is produce customized programs designed to encourage and educate parents, school officials, students and others on safely walking and biking to school. The SRTS study to benefit school children living in Kenly Farms and attending Rancho Gabriela Elementary School

Our Kenly Farms Homeowner's Association is in favor of this grant being approved.

Thank you very much.

Sincerely,

Bret Wilson
President Kenly Farms HOA

Marley Park

Margaret Boone
Safe Routes to School
Maricopa Association of Governments
302 North 1st Avenue, Suite 300
Phoenix, AZ 85003

RE: Marley Park Safe Routes to School 2015 Non-Infrastructure Request

Dear Ms. Boone,

The Marley Park Community Association, Inc. supports the City of Surprise Safe Routes to School (SRTS) Non-Infrastructure Grant funding request.

The Marley Park community is home to Marley Park Elementary School. The vast majority of students that live in Marley Park and attend Marley Park Elementary School walk or bike to and from school each day.

The SRTS would allow our community to develop customized programs designed to encourage and educate parents, school officials, students and others on safely walking and biking to and from Marley Park Elementary School.

We want to keep the children in Marley Park and our greater community safe. We are eager to support the City of Surprise efforts to provide Safe Routes to School.

Sincerely,

Todd Hornback
Director of Community Life
Marley Park Community Association, Inc.

2012 AdvancED Accreditation

DYSART Unified School District

Dysart Unified School District No. 89

Nathaniel Dysart Education Center

Jack Eaton
Executive Director
Business Services

15802 North Parkview Place
Surprise, Arizona 85374
Phone: 623-876-7008
Fax: 623-876-7046
jack.eaton@dysart.org

www.dysart.org

April 30, 2015

Margaret Boone
Safe Routes to School
Maricopa Association of Governments
302 N. 1st Avenue, Suite 300
Phoenix, AZ 85003

Re: Dysart Unified School District Safe Routes to School 2015 Non-Infrastructure Request

Dear Ms. Boone,

Dysart Unified School District is pleased to support the City of Surprise's Safe Routes to School Non-Infrastructure Grant funding request. The five (5) schools that are being considered for this grant (Ashton Ranch Elementary, Countryside Elementary, Parkview Elementary, Marley Park Elementary, and Rancho Gabriela Elementary) have a combined student population of 75% who walk or ride their bikes to school.

The Safe Routes to School Study would allow schools in our district to have a statistically sound guide for mitigations issues related to safe routes to our school sites. We look forward to working closely with our community and Parent Support Groups in ensuring our students get to and from school safely.

I hope that you find the grant application worthy of funding and I would be happy to provide any additional information or supports as needed.

Sincerely,

Jack Eaton
Executive Director
Business Services

cc: Steve Poling
Jack Eaton

Superintendent
Gail Pletnick, Ed.D.

Governing Board
Spencer Bailey
Suzanne Kellis
Bonnie Schroader
Traci Sawyer-Sinkbeil
Jennifer Tanner

2012 AdvancED Accreditation
DYSART Unified School District

Dysart Unified School District No. 89
Nathaniel Dysart Education Center

Dana Kaye
Principal

15802 North Parkview Place
Surprise, Arizona 85374
Phone: 623-523-8200
Fax: 623-523-8211
dana.kaye@dysart.org

www.dysart.org

April 17, 2015

Margaret Boone
Safe Routes to School
Maricopa Association of Governments
302 N. 1st Avenue, Suite 300
Phoenix, AZ 85003

Re: Marley Park Elementary Safe Routes to School 2015 Non-Infrastructure Request

Dear Ms. Boone,

Marley Park Elementary is pleased to support the City of Surprise's Safe Routes to School Non-Infrastructure Grant funding request. Marley Park Elementary has over 1,000 students enrolled, with 93% of the students walking or riding bikes to school.

The Safe Routes to School Study would allow our school to have a statistically sound guide for mitigations issues related to safe routes to our school site. We look forward to working with our community and Parent Support Groups in ensuring our students get to and from school safely.

I hope that you find the grant application worthy of funding and I would be happy to provide any additional information or supports as needed.

Sincerely,

Dana Kaye

Dana Kaye
Principal

cc: Jim Dean
Jack Eaton

Superintendent
Gail Pletnick, Ed.D.

Governing Board
Spencer Bailey
Suzanne Kellis
Bonnie Schroader
Traci Sawyer-Sinkbeil
Jennifer Tanner

2012 AdvancED Accreditation

DYSART Unified School District

Dysart Unified School District No. 89

Nathaniel Dysart Education Center

Scott Kerr
Principal

15802 North Parkview Place
Surprise, Arizona 85374
Phone: 623-523-8500
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scott.kerr@dysart.org

www.dysart.org

April 17, 2015

Margaret Boone
Safe Routes to School
Maricopa Association of Governments
302 N. 1st Avenue, Suite 300
Phoenix, AZ 85003

Re: Rancho Gabriela Elementary Safe Routes to School 2015 Non-Infrastructure Request

Dear Ms. Boone,

Rancho Gabriela Elementary is pleased to support the City of Surprise's Safe Routes to School Non-Infrastructure Grant funding request. Rancho Gabriela Elementary has over 1,000 students enrolled, with 79% of the students walking or riding bikes to school.

The Safe Routes to School Study would allow our school to have a statistically sound guide for mitigations issues related to safe routes to our school site. We look forward to working with our community and Parent Support Groups in ensuring our students get to and from school safely.

I hope that you find the grant application worthy of funding and I would be happy to provide any additional information or supports as needed.

Sincerely,

Scott Kerr

Scott Kerr
Principal

cc: Steve Poling
Jack Eaton

Superintendent
Gail Pletnick, Ed.D.

Governing Board
Spencer Bailey
Suzanne Kellis
Bonnie Schroader
Traci Sawyer-Sinkbeil
Jennifer Tanner

Part F – Required Attachments

All participating schools as part of this TA Safe Routes to School application are public schools in the Dysart Unified School District. The schools in this application are:

- Marley Park Elementary School
- Rancho Gabriela Elementary School

None of these schools are non-profit private or charter schools. Therefore, no 501c(3) documentation is necessary.